

## **The Cottonwood School of Civics and Science**

Meeting of the Board of Directors

May 11, 2022

Zoom meeting began at 6:37 PM. Meeting adjourned at 7:34 PM

### In attendance

Nels Hesseldahl – President

Emily Sturgess Cleek – Acting Secretary

Nicki Phelps - Treasurer

Sade Rivers

Amy Sample Ward

Staff: Laura Kropf - Business Administrator, Amanda McAdoo - Director

Community: Sol, Mari

### Meeting Minutes

1. April Minutes
  - a. Amy moved to approve, Nicki seconded
  - b. Minutes approved with unanimous approval
2. Friends of Cottonwood / Auction update
  - a. Silent auction is live now through the 18th
  - b. Saturday is the live auction
3. 22-23 Budget
  - a. Added a little more allocation for facilities compared to the last draft
  - b. Adjusted ESSR staff allocation since the work hours have changed
  - c. Still looking at net positive for the year
  - d. Some new grants have just been awarded but they are not included here and would be direct expense related to the grant so essentially budget neutral
  - e. Discussion about option to remove the auction revenue from the budget so that what does come in can be spent with discretion
    - i. Value of providing timely appeal around something needed for the school
    - ii. Direction to staff: Will keep in the budget but have added matching revenue and expense lines to note the auction

revenue as a dedicated fund for timely investments for the school, to be approved by the Board next year

- f. Nicki moved to approve the 22-23 school year budget as amended during the meeting to adjust the auction accounting, seconded by Emily
  - i. Budget approved by unanimous vote
- 4. Board Recruitment & Transition
  - a. Sade and Nicki will be terming off at the end of this year
  - b. Interest form for board membership has “gone live” on website
  - c. Amy will forward any expressions of interest to Nels and Emily for three continuing board members to review
  - d. Amy will be sending out a doodle poll to see availability for a board/DEI table to recruit new members- one day at drop off and one day at pick up.
- 5. Joint Equity Discussion
  - a. We had the mixer!
  - b. Equity work plan is available to community
  - c. Interest form is live for interested members
- 6. Amanda’s Director Update
  - a. Lottery has been done. Waitlist small for middle school; may have a small 8th grade class next year
  - b. Valuable feedback from ODE visit/review
  - c. Hiring for next year
    - i. Finance person (Laura’s previous position)- no applicants
    - ii. Positions posted on website and Craigslist
  - d. Need up to \$35,000 to replace/update flooring Amy moved to approve. Sade seconded. Approved with unanimous vote.
- 7. Monthly financial report
  - a. Almost a full year picture at this point