

The Cottonwood School of Civics and Science

Meeting of the Board of Directors

June 8, 2022

Zoom meeting began at 6:37 PM. Meeting adjourned at 7:34 PM

In attendance

Nels Hesseldahl – President

Emily Sturgess Cleek – Secretary

Nicki Phelps - Treasurer

Amy Sample Ward

Staff: Laura Kropf - Business Administrator, Amanda McAdoo - Director

Community: Sol, Mari,

Meeting Minutes

1. May Minutes
 - a. ASW moves to approve, Emily seconds
 - i. Minutes approved unanimously
2. New board member elections
 - a. New members
 - i. Sol Angulo: Amy moves, Emily seconds - approved unanimously
 - ii. Mari Van Sickle: Amy moves, Emily seconds - approved unanimously
 - iii. Jonathan Moore: Amy moves, Emily seconds - approved unanimously
 - iv. Karissa Lowe: Amy moves, Nicki seconds - approved unanimously
3. New officers
 - a. Co-chairs Amy and Mari: Nels moves, Emily seconds - approved unanimously
 - b. Treasurer Jonathan: Nels moves, Mari seconds - approved unanimously
 - c. Secretary Emily: Nels moves, Nicki seconds - approved unanimously
4. Flooring is in need of replacement
 - a. Need quotes for carpet vs. laminate flooring or other
 - b. Sol is going to connect with Amanda on some ideas and options
5. Scheduling for board meetings
 - a. Forthcoming doodle polls to find times to meet in the summer
 - i. 1 board meeting
 - ii. 1 longer working session (the DEI committee is doing something similar) in August
 - b. Considering availability of all board members for future schedules

6. Financials

- a. Still expecting the large expense for flooring in this fiscal year but it may not actually happen until after July 1, making it an FY23 expense
- b. Qgiv expenses from the auction
 - i. Transaction fees are significant
 - ii. Had a separate link option for the paddle raise and that cost extra
 - 1. Next year: will update the general donation form to allow for more options for folks so that we can stick to one form
- c. Auction met the fundraising goal with a bit of a surplus
- d. Discussion about providing bonuses for teachers
 - i. Amy moves that Amanda can use up to \$25,000 for end-of-year bonuses for teachers and staff; Nicki seconds
 - 1. Motion approved unanimously
- e. Grant received to provide retention bonuses (in October) for returning teachers.

7. Director Update

- a. Working on getting teacher offers out and continuing with interviews for open positions
- b. Need to figure out Finance and Operations position, as there is very little interest in the position so far
- c. Summer camps filled up fast and we had a grant that supported scholarships for BIPOC families in line with our values
- d. Staff retreat next week
- e. State testing is still underway because of kids who were out sick and needing to make up

8. Director Evaluation

- a. Mari and Amy will work with Amanda on a review later this month to include
 - i. Reflections on the year
 - ii. Goals for next year
 - iii. Resources and supports needed
- b. During next meeting we will review the eval together and approve any salary adjustment in executive session

9. Equity Action Plan updates

- a. Work was focused on board and DEI committee recruitment and that's been really successful. Worth celebrating!